



## **2017 Year 9 DESIGN & VISUAL COMMUNICATION STUDENTS**

Dear Parents/Caregivers

Each student taking Design and Visual Communication as an option is expected to have a range of specialist equipment essential to the subject. In previous years, equipment purchased at local outlets, as opposed to that available from school, has been of variable quality and sometimes has not been suitable to subject requirements. To standardise equipment and to simplify purchase procedures, we have a 'Graphics Kit' which is available to students from school.

We request that all Year 9 Design and Visual Communication students purchase this kit. The kits will be given to students by teachers during the first week of their course.

The cost of the Graphics kit is \$37.00 including GST.  
It includes two set squares, an A3 paper pad, an eraser, a compass, drawing pencils and a set of colouring pencils presented within an A3 zip-up carry case.

**The full cost of the Design & Visual Communication course is \$50** as outlined in the Academic Guide. This includes a \$13 class materials fee and the Graphics Kit. Please make payment before the end of Term One.

Payment can be made by:

- Cash, Eftpos, Cheque or Credit Card in person to the Cash Office
- Credit Card payment by phone (Cashier - Ext 849)
- Cheque payment by mail. Cheques payable to Long Bay College
- Internet Banking – ASB 12-3080-0073392-00 (Use Student's name and Graphics as reference)

If you have any queries, please phone me at school during the day or email [pbourdot@lbc.school.nz](mailto:pbourdot@lbc.school.nz)

Yours sincerely

A handwritten signature in blue ink, appearing to read 'P. Bourdot'.

Paul Bourdot  
Head of Design and Visual Communications