

## **ACCOMMODATION FOR INTERNATIONAL STUDENTS**

The Ministry of Education Code of Practice for the Pastoral Care of International Students will apply to the Accommodation arrangements of all international fee-paying students regardless of age.

### **PURPOSE:**

1. To provide a suitable living environment conducive to study and a home life.
2. To involve the residential carer in the welfare of a student away from family and the home country.
3. To assist the student to successfully integrate into the New Zealand culture.
4. To work towards the overseas parents' peace of mind knowing that their student is cared for and happy in New Zealand.

### **ACCOMMODATION ARRANGEMENTS:**

1. In accordance with the Code of Practice, the International Office of Long Bay College, upon or before enrolment, will determine and verify which category of accommodation the student will live in regardless of age, i.e.,
  - Parent.
  - Designated Caregiver.
  - Homestay (whether arranged by the College or the parent).

No international student of Long Bay College can live independently, in a boarding establishment or in temporary accommodation arranged by the student.

Police vetting will be required of all caregivers and all residents of a household aged 18 or over.

2. The College will ensure all caregivers are provided with the Summary of The Code of Practice for Pastoral Care of International Students in an appropriate language. The College will provide clear guidelines to the caregivers and the students and outline the divisions of responsibility between the College and the caregiver.

### **INSPECTING, APPROVING AND MONITORING ACCOMMODATION:**

The College will:

1. Monitor the continuing presence of parents (or legal guardians) in New Zealand where accommodation of the student is with a parent or legal guardian.
2. Inspect, carefully select, approve and monitor continuously accommodation provided by:
  - Designated caregivers.
  - Homestay providers (whether arranged by the College or otherwise).

### **HOMESTAY PAYMENTS:**

1. Where homestays are arranged by the College, parents will be required to pay homestay fees in full for the period of intended stay at rates approved by the Board of Trustees and the College will pay the fees to the host families in either weekly or fortnightly instalments in advance.
2. Where parents arrange homestays privately, the College will have no responsibility for the payment of fees.

### **USE OF ACCOMMODATION AGENTS:**

Long Bay College may engage the services of accommodation agents to organise and monitor student accommodation in accordance with the Code of Practice for the Pastoral Care of International Students.

This policy will be made known to all parties at enrolment time.

This policy is intended to be consistent with the requirements of the Privacy Act, 1993.

<b>New/Reviewed</b>	<b>Tabled</b>	<b>Adopted</b>	<b>Signed</b>
18/9/07	5/10/07	6/11/07	By Richard Griffin, Board Chairperson
20/10/09, to Sub Committee 16/3/10		6/4/10	By Richard Griffin, Board Chairperson
15/5/12 to Sub Committee	5/6/12	7/8/12	By Rob Gosling, Board Chairperson
15/9/14 to Sub Committee	4/11/14	2/12/14	By Robyn van der Sande, Board Chairperson