

ALCOHOL AND DRUG POLICY

RATIONALE:

Abuse of drugs often results in anti-social behaviour, lack of motivation, irritability and a range of health-related problems including mental health as well as affecting a student's academic performance. Long Bay College provides a healthy and safe environment for staff and students that is alcohol and drug free.

This policy should be read in conjunction with:

- Drug Education. A Guide for Principals and Boards of Trustees, Ministry of Education, Learning Media, Wellington (2000).
- National Drug Policy. Ministry of Health, Wellington (1998).
- Healthy Schools: Kura Waiora. Ministry of Health, Wellington (1995).
- Managing Drug Related Incidents: Suggestions for schools. Foundation for Alcohol and Drug Education, Auckland (1999).
- The Long Bay College Respectful School Policy.

PURPOSES:

After due consultation with students, staff, parents/whanau and the Board of Trustees the purposes of this policy are as follows:

- to discourage all non-prescribed drug use which is detrimental to the health and well being of students and staff
- to develop acceptable social skills
- to create an environment where students are educated about drugs and drug issues
- to assist staff and students to resist the pressures to use and to support people who wish to quit drug abuse

POLICY:

- 1 Long Bay College will not tolerate drug and alcohol abuse.
- 2 The school will provide staff and students with education about drug and alcohol issues to ensure that students are informed about drugs and related issues, the implication of drug use and the possible harm to themselves and the community.
- 3 The school can provide parents with education about drugs and related issues.
- 4 Students who need to use prescribed or medicinal drugs on a regular basis at school will produce written information from a parent/guardian to appropriate school personnel. It is recommended that all prescribed or medicinal drugs be kept with the Medical Officer.
- 5 Alcohol is only permitted within the school grounds for specific school functions. Written permission from the Principal and/or Board of Trustees is required for all such functions.

REVIEW DATE:

This policy will take effect from January 2000 and will be reviewed and amended if necessary every three years.

This policy is intended to be consistent with the requirements of the Privacy Act, 1993.

New/Reviewed	Tabled	Adopted	Signed
New		7/9/99	
Reviewed	7/8/01	4/9/01	
Reviewed		2/3/04	By John Brockliss, Board Chairperson
Reviewed	3/04	6/4/04	By Andrew Stewart, Board Chairperson
10/4/06 and 19/6/06	4/7/06	1/8/06	By Andrew Stewart, Board Chairperson
Under review 19/8/08	7/10/08	4/11/08	By Richard Griffin, Board Chairperson
Under review 16/11/10 Amended 2/11	1/3/11	5/4/11	By Rob Gosling, Board Chairperson
Under review 21/5/13	4/6/13	2/7/13	By Robyn van der Sande, Board Chairperson
Under review 2/8/2016	6/9/16	11/10/2016	By Robyn van der Sande, Board Chairperson

APPENDIX

LONG BAY COLLEGE : ALCOHOL AND DRUG POLICY

SUGGESTED PROCEDURES

All incidents relating to drug use must be recorded.

Students involved with tobacco, inhalants, alcohol or other illegal drugs

For all offences:

- parents will be notified
- may be required to attend an educational programme
- could face stand down/suspension and/or referral to Board of Trustees
- Police may be notified in case of illegal offence.

Principal and Board of Trustees will deal with other persons found using tobacco, inhalants, alcohol or illegal drugs on the school premises or at school functions where prior written approval (re alcohol) has not been given.

Staff involved with tobacco, inhalants, alcohol or other illegal drugs

This will be dealt with according to the relevant employment contract procedures.

Procedures for Senior Staff for the confiscation of illicit substances – primarily illegal drugs.

These procedures follow the discovery of a student in the possession of illegal drugs.

- 1 The substances are to be kept in a sealed package in the school safe until they are no longer required for any disciplinary actions.
- 2 Once disciplinary actions have been completed the Senior Manager is to hand over the substances to the Police – Community Constable. The Officer is to provide a written receipt.
- 3 A copy of the receipt is to be kept in the student's file and a copy to be held by the Senior Manager.